



## PLANNING DEPARTMENT FEE SCHEDULE

<b>Accessory Structure</b> (detached)	\$57
<b>Amended decision</b> (post amendment of proposed decision)	\$283
<b>Amendment</b>	
Quasi-judicial or Legislative	\$1,129
+Deposit for special notice (covers mailing expense); and/or	\$3,347 (D)
+Deposit for proposed text amendments	\$3,347 (D)
<b>Annexation</b>	
Annexation application (consent to annex)	\$1,129 + \$57/acre
+Election deposit (to cover election costs if applicable)	\$3,347 (D)
<b>Appeal</b>	
Administrative decision	\$250 <sup>1</sup>
Non-administrative decision (excludes cost of transcript, see below)	\$565
Expedited Land Partition or Subdivision	\$300 <sup>1</sup> (D)
Home Occupation	60% / applicable fee <sup>2</sup>
+Transcript deposit (for non-administrative appeal)	\$500 <sup>1</sup> (D)
<b>Building Permit Planning Release</b> (fee associated with building permits)	\$57
<b>Conditional Use Permit</b>	
Minor Modification of Major CUP	\$283
Minor Modification of existing use (value of project <\$10,000)	\$283
Minor Modification of existing use (value of project >\$10,000)	\$340
Major (value of project is <\$250,000)	\$565
Major (value of project is \$250,000 to \$500,000)	\$734
Major (value of project \$500,000 to \$1,000,000)	\$903
Major (value of project >\$1,000,000)	Project Value x \$0.000793 + \$283 <sup>3</sup>
<b>Development Agreement or Contract</b> (in add. to other application fees)	\$3,347
<b>Easement Extinguishment</b> (per ORS 221.725)	\$565
<b>Expedited Land Division</b>	Application fees same as Partition or Subdivision <sup>2</sup>
<b>Historic Resource Review</b>	\$57

<b>Home Occupation</b>	\$170
<b>Land Use Letter / Planning Director Signature</b>	\$15
<b>Lot Line Adjustment</b>	\$283 + \$57/adj. acres
<b>Measure 49</b>	\$3,347
<b>Notice</b> (not as required, but requested—must be renewed annually)	\$26/calendar year
<b>Parklet, Temporary</b>	
Permit fee, administrative (excludes other permits needed for use of ROW)	\$170
Renewal (excludes other permits needed for use of ROW)	\$114
<b>Partition</b>	
Preliminary Plat	\$565 + \$31/parcel
Final Plat	\$57 + \$16/parcel
<b>Planned Development</b> (fee is same as use—e.g., SUB, SDR, CUP)	n/a
<b>Public Passageway Permit</b>	\$15 per 50' of street frontage used for street furniture <sup>4</sup>
<b>Recordation fee</b>	Same as County Clerk
<b>Referral</b> of administrative decision to Planning Commission	+\$170 to base fee(s)
<b>Revocation</b>	\$283
<b>Sensitive Lands Permit</b>	
Administrative (except Tree Removal Permit—see below)	\$283
With public hearing	\$565
<b>Sign Code Adjustment</b>	\$509
<b>Sign Permit</b>	
Permanent [wall painted or adhered (i.e. sticks out less than 1'')]	\$57
Permanent (all except as above)	\$114
Temporary	\$31
Temporary (nonprofit organization)	\$0
Permit issued after sign has begun to be constructed	X2 base fee(s) <sup>2</sup>
<b>Sign Plan, Comprehensive</b>	\$170 + \$31/sign
<b>Site Development Review</b>	
Minor Modification of Major SDR	\$142
Minor Modification of existing use (value of project <\$10,000)	\$142
Minor Modification of existing use (value of project >\$10,000)	\$283
Major (value of project is <\$250,000)	\$340
Major (value of project is \$250,000 to \$500,000)	\$509
Major (value of project \$500,000 to \$1,000,000)	\$677

Major (value of project >\$1,000,000)	Project Value x \$0.000793 <sup>3</sup>
Scenic Resource	\$283
<b>Street Vacation</b>	
Application materials (provided by staff—optional)	\$57
Application fee	\$791 + Recordation fee <sup>5</sup>
<b>Subdivision</b>	
Preliminary Plat	\$791 + \$31/lot
Final Plat	\$283 + \$16/lot
<b>Supplemental Application</b> pursuant to ORS 227.184	\$3,347
<b>Temporary Use Permit</b>	
One year	\$170
One month (within a 30 consecutive day time period)	\$57
One week (within a 7 consecutive day time period)	\$31
<b>Time Extension</b>	\$114
<b>Tree Removal Permit</b> (sensitive lands)	\$170
<b>Unlisted Use / Parking Use / Nonconforming Use Determination</b>	\$170
<b>Variance</b>	\$509

---

#### DOCUMENT FEES

<b>Development Code, etc.</b>	Per Photocopy / Printout Fee (see Universal Fee Schedule)
<b>Zoning District or Comprehensive Plan Map</b> (hard copy)	\$26 each

\* \* \* \* \*

#### Notes:

(D) = Deposit to cover staff time and materials. Any portion not used is refundable.

<sup>1</sup> Indicates maximum per Oregon Revised Statutes.

<sup>2</sup> Indicates per St. Helens Municipal Code.

<sup>3</sup> Project value requires an estimate from a qualified professional. If value is determined to be greater at time of Building Permit issuance, the difference shall be paid prior to issuance. **Max project value fee is \$5,345** (additional CUP fee still applies).

<sup>4</sup> Fee is per 50 feet of street frontage used rounded up. For example, using 51 feet would count as 100 feet for the purpose of administering the fee. This does not include temporary parklets.

<sup>5</sup> Base fee is required to accept an application. If approved, recordation fees are required to be paid in advance of recording final documents with the County Clerk.